



2012 Annual Conference & Tradeshow

Dedicated to the needs of academic travel & expense administrators for over 25 years.

Sunday, September 30 –
Wednesday, October 3, 2012
Ravella Hotel & Resort, Lake Las Vegas, NV

Registration Information:
www.sctemmembership.com

Register Early & Save!

Conference Attendance		
Conference Registration	<i>Register early before registration goes up!</i>	\$595 Early Registration Collegiate \$445 Second Collegiate Attendee \$750 after August 30, 2012

Air Travel		
Airfare	<i>Do online research on fares and airports before you buy... be sure to search early!</i>	-

Road Travel		
Transportation to/from airport and hotel	<i>Taxi Service</i>	Approximately \$65 each way
	<i>Hotel Shuttle Service</i> <i>Departing Ravella to Airport</i> <i>9:30 AM; 12:30 PM; 3:30 PM; 6:30 PM; 9:30 PM</i> <i>Departing Airport to Ravella</i> <i>10:30 AM; 1:30 PM; 4:30 PM; 7:30 PM; 10:30 PM</i>	\$30 each way/per guest room

Lodging		
Ravella at Lake Las Vegas	<i>Share a room with 1-3 colleagues! (Divide the room cost by the number of roommates)</i> <i>Tip: Hotel availability is limited, so make reservations early!</i>	\$149 + taxes (SCTEM Rate)
Hotel Parking	-	Valet Overnight Parking \$15 Complimentary Self Parking

Food		
Sunday, September 30	<i>Opening Reception</i>	Included in full registration
Monday, October 1	<i>Breakfast, Lunch & Dinner Reception</i>	Included in full registration
Tuesday, October 2	<i>Breakfast, Lunch & Dinner Reception</i>	Included in full registration